

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 12/15/2015	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to authorize a budget adjustment in the amount of \$105,000 in FC 136 – Sheriff-Coroner from the Trial Court Growth Trust Fund to purchase a Camera Storage and Management Software for Court Security and a corresponding amendment to the fixed asset list. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> 1. Authorize a budget adjustment in the amount of \$105,000 from the Trial Court Growth Trust Fund (Civil Fee – GC30025) to purchase a Camera Storage and Management Software for Court Security; 2. Increase the Capital Outlay-Equipment appropriation by \$105,000; and 3. Amend the fixed asset list in FC 136 to include a Camera Storage and Management Software for Court Security. A four-fifths (4/5ths) vote of the Board is required for all items.			
(6) FUNDING SOURCE(S) Trial Court Growth Trust Fund, General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$130,000	(8) ANNUAL FINANCIAL IMPACT \$5,500	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1516054 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: 12/15/2015

SUBJECT: Request to authorize a budget adjustment in the amount of \$105,000 in FC 136 – Sheriff-Coroner from the Trial Court Growth Trust Fund to purchase a Camera Storage and Management Software for Court Security and a corresponding amendment to the fixed asset list. All Districts.

RECOMMENDATION

It is recommended that your Board:

1. Authorize a budget adjustment in the amount of \$105,000 from the Trial Court Growth Trust Fund (Civil Fee – GC30025) to purchase a Camera Storage and Management Software for Court Security;
2. Increase the Capital Outlay-Equipment appropriation by \$105,000; and
3. Amend the fixed asset list in FC 136 to include a Camera Storage and Management Software for Court Security.

A four-fifths (4/5ths) vote of the Board is required for all items.

DISCUSSION

The Sheriff's Office utilizes remote video systems throughout its various locations and pursuant to state statutes, is required to maintain the recordings for a set period of time. The system utilized in the Court Security holding area of the courthouse allows staff to view specific areas remotely, which enables the Sheriff to operate with fewer staff than if the video system was not present. This same concept is utilized at other Sheriff's Office locations as a method to reduce staffing requirements and provide documentation for other purposes. The current Court Security system was installed with the remodel performed in FY 2005-06, has not been updated and has reached the end of its useful life. It is the only operational video system that cannot be managed or viewed by off-site Sheriff Office staff. As this system is aging, it is important to complete its replacement prior to failure.

Other video recordings currently being managed by the Sheriff's Office at the jail, honor farm, kitchen and property room utilize a system that is failing and in need of major repair. The current video recording system is not compatible with the new system being installed with the Women's Jail Expansion Project, and repairing this system will be an expensive short term fix until the new jail system becomes fully operational. The proposed solution is to purchase a compatible system that can handle all current Sheriff's Office video recordings for the statutory time frame, and serve as a fail-over between itself and the new jail system once it is fully operational. The benefit of the system being purchased, as a replacement for Court Security, is it is capable of handling the rest of the current Sheriff's recording video needs without duplicating the acquisition of an additional system.

The system proposed will utilize the California Multiple Award Schedules (CMAS) purchasing for the equipment and Professional Services contracting to perform the installation and staff training for the new system. This will enable Sheriff and other county staff to be trained on the new system, which is the same being installed in the jail, and leverage the additional training provided as part of that project. It will also allow staff to manage one type of video system, rather than three non-compatible systems currently being utilized.

OTHER AGENCY INVOLVEMENT/IMPACT

Purchasing and the County Information Technology Department were consulted.

FINANCIAL CONSIDERATIONS

The purchase for the Camera Storage and Management Software is being funded partially with fees established under section 30025 of the Government Code of \$105,000 and the remaining balance of \$25,000 will be absorbed in the current year's budget.

As of November 30, 2015, the current balance in the Trial Court Growth Trust Fund Account is \$176,984.54. Revenue for this fund is received during the end of the calendar year. Historically this fund receives an average of \$88,490 per year.

Any additional maintenance costs will be included in the FY 2016-17 budget and funded by the General Fund. The estimated annual cost is \$5,500.

RESULTS

Approval of the request will allow continued and future supported technology for the Sheriff's video systems. Approval will also allow more efficient use of staff resources to manage one type of video system, rather than three non-compatible systems. This will contribute to a safe and well governed community.